GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Revision of Pay Scales 2015 – Fixation of pay of employees in the Revised Pay Scales, 2015 – Updated Instruction for fixation of Pay in RPS 2015 and arrear claims – Orders Issued.

FINANCE (HRM.V-PC) DEPARTMENT

G.O.Ms.No.85 Dated: 8 July, 2015

Read the Following:

1. G.O.Ms.No.46, Finance (HRM.V-PC) Department dated: 30.04.2015.
2. G.O.Ms.No.47, Finance (HRM.V-PC) Department dated: 30.04.2015
3. G.O.Ms.No.48, Finance (HRM.V-PC) Department dated: 30.04.2015.
4. G.O.Ms.No.49, Finance (HRM.V-PC) Department dated: 30. 04.2015.
5. Circular Memo. No.3856-A/29/A2/HRM.V-PC/2014, Dated: 26.5.2015.
6. G.O.Ms.No.67, Finance (HRM.V-PC) Department dated: 12.06.2015.
7. G.O.Ms.No.68, Finance (HRM.V-PC) Department dated: 12.06.2015.
8. Circular Memo. No.5375-J-A/29/TA – A&L/2015, Dated: 18.06.2015.

* * *

In the references read above, orders were issued for fixation of pay in the Revised Pay Scales - 2015. After a careful review of the progress in this matter, the Government has decided to make available an updated mechanism for fixation of Pay in the Revised Scales of Pay 2015 and process the arrear claims expeditiously and accordingly instruct that the Drawing and Disbursing Officers (DDOs) shall undertake fixation of Pay of the employees and process the arrear claims through the Human Resources Management System (HRMS) of the Directorate of Treasuries and Accounts in respect of those employees whose data cannot be uploaded in e-Nidhi Portal on or before July 09, 2015. However, the existing facility of e-Nidhi will continue to be available for further processing of PRC claims in respect of those employees whose data is available in e-Nidhi as on 08.07.2015. Accordingly, those who have already provided data in e-Nidhi will be paid in the revised pay scales through e-Nidhi and therefore the same need not be processed through HRMS.

2. The Drawing and Disbursing Officers shall register their details in e-Nidhi on or before July 20, 2015 and simultaneously log in to the HRMS package of the DTA Portal using their regular login Id and fill the data relating to all events that have relation to the drawl of arrears, in the data entry screens specially designed for the purpose in the package.

3. After completing the data entry, the DDOs should press the Final Submission Button provided therein and generate the bill in three parts – Part –I for the period from July 01, 2013 to June 01, 2014 for which the fixation is notional; Part – II for the period from June 02, 2014, to March 31, 2015 for which orders will be issued separately; and Part – III for the period from April 01, 2015 onwards payment shall be made in cash, duly making necessary deductions towards Professional Tax and the contribution towards Contributory Pension Scheme, wherever applicable as per the revised rates. The DDOs then manually prepare the sanction proceedings/ orders duly obtaining the approval of the competent authority and attach copies of the same to the arrear pay bill generated through HRMS.

4. The Arrear Pay Bill along with the service register of the employee with upto date entries shall be sent to the Treasury/ PAO. The Treasury / PAO shall conduct audit of the bills duly following the normal procedure in passing the bills and with reference to the entries in the service register.

5. However, the instructions above are not applicable to the employees whose salary bills are presented to the Assistant Pay and Accounts Officer (W&P) / Pay and Accounts Officer (W&P), under the control of the Director of Works Accounts, AP. In respect of these employees, the DDOs shall process the cases manually and present the bills following the normal procedure.

6. The arrears amount admitted in audit shall be transferred directly to the bank account of the employee concerned through ECS / e-Payments mode.

7. All the Heads of Departments are requested to issue necessary instructions to the Departmental Officers under their control to follow the above instructions scrupulously and co-operate with the Audit Authorities.

8. This G.O is available on internet and can be accessed at the address http://www.goir.ap.gov.in and http://www.apfinance.gov.in.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

MUDDADA RAVI CHANDRA
SECRETARY TO GOVERNMENT (EXPENDITURE)

To
All Special Chief Secretaries / Principal Secretaries / Secretaries to Government.
All the Departments of Secretariat (10 copies each).
All the Heads of Departments.
The Director of Treasuries and Accounts, AP.
The Director of Works Accounts, AP.
The Director of State Audit, AP.
The Pay & Accounts Officer, Hyderabad.
All District Collectors.
All District Judges of Andhra Pradesh.
All the District Treasury Officers (with copies for Sub-Treasury Officers).
The Registrar General, High Court of Judicature at Hyderabad for the State of Telangana and the State Andhra Pradesh.
The Resident Commission of Andhra Pradesh in New Delhi, Andhra Bhawan, 1 Ashoka Road, New Delhi.
Copy to:
The Accountant General, Andhra Pradesh, Hyderabad (20 copies).
The Accountant General, Andhra Pradesh, Hyderabad (by name).
The Chief Secretary to the Government of Andhra Pradesh.
The Principal Secretary to Governor, Andhra Pradesh, Hyderabad.
The Principal Secretary to the Chief Minister and Private Secretaries to all Ministers.
The Secretary, Andhra Pradesh Public Service Commission, Hyderabad.
The Chairman and Managing Director of Andhra Pradesh GENCO/TRANSCO
The Managing Director of AP State Road Transport Corporation, Hyderabad.
All District Educational Officers.
All Principals of Junior and Degree Colleges of Andhra Pradesh.
All the District Development Officer, Zilla Praja Parishads.
All District Panchayat Officers.
All Mandal Development Officers.
All Secretaries of Zilla Grandhalaya Samsthas through Director of Public Libraries, Hyderabad
All Secretaries of Agricultural Market Committees through the Commissioner and Director of Marketing, A.P., Hyd.
All Commissioners/ Special Officers of Municipal Corporations & Municipalities.
All Recognized service Associations.
The General Administration (SW) Department.
SF/S.Cs.

* * *